

APPLICATION FOR TRAINING CONTRACT

The closing date for applications is 31 July of each year.

SECTION I – PERSONAL INFORMATION			
Surname			
First Name			
Second Name			
Bermuda Address			
Telephone No. (Home)	Telephone No. (Cell):		
Email Address			
Overseas/Term Address			
Telephone Number:	Telephone Number:		
Date of Birth:	Email Address:		
Date of Birth	Are you Bermudian?	Yes	No
Do you have any criminal convictions, other than minor traffic offenses?		Yes	No
If yes, please give details			

Please give consent for the firm to request confirmation from the Police Department by signing here.

Signature _____

SECTION II - APPLICATION	
Have you previously been employed by this firm?	Yes No
If yes, indicate dates and position held	Yes No
Have you applied for employment at this firm before?	
If yes, indicate dates and position held	
Do you have any relatives currently employed at this firm?	
If yes, indicate name and position held?	

Where else have you applied?	
Where are you in your current process? (i.e. what are your timelines?)	

SECTION III - EDUCATION

The Applicant should list below all schools, university/colleges and professional courses they have or are attending as the date of this application, including all courses of study not completed.at

	Name of School	Attended From	Attended To	Course of Study	Graduate Degree/ Diploma Received
Primary					
Secondary					
University					
University					
Other					

Professional Studies:

Please attach official transcripts for all universities attended and professional exams (where available) taken to date.

SECTION IV - WORK EXPERIENCE

Please list all work experience of the Applicant including any summer experience. If there is insufficient space please attach a separate sheet to this Application.

1. EMPLOYER					
Name		Position			
Address					
Telephone No					
Length of Employment:	From		To		
Reason for leaving					
Present Salary					

Describe the nature of the Firm and the work you performed

Name and title of a person to contact for work reference

2. EMPLOYER

Name		Position	
Address			
Telephone No			
Length of Employment:	From		To
Reason for leaving			
Present Salary			
Describe the nature of the Firm and the work you performed			
Name and title of a person to contact for work reference			

3. EMPLOYER

Name		Position	
Address			
Telephone No			
Length of Employment:	From		To
Reason for leaving			
Present Salary			
Describe the nature of the Firm and the work you performed			

Name and title of a person to contact for work reference	
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SECTION V - REFERENCES

1. ACADEMIC REFERENCE

Name	Telephone No	
University	Occupation	
Second Name		

2. PERSONAL/CHARACTER REFERENCE

Name	Telephone No	
University	Occupation	
Second Name		

SECTION VI - REMARKS

Reasons why you consider yourself an appropriate person for this training contract at Appleby?

SECTION VII – ABOUT YOU

What are your main interests, activities and pastimes?

Please explain why you have decided to pursue a career as an Attorney and why you are seeking a training contract with Appleby?

Any other particulars you may consider of interest to the committee:

How did you hear about the training contract at Appleby?

PLEASE NOTE

- (i) This training opportunity is for Bermudians only as directed by the Bermuda Department of Immigration policies.
- (ii) I certify that all statements and facts in this Application are true and any deliberate misrepresentation on my part will cause the Application to be rejected, or if made apparent subsequent to my appointment will result in immediate discharge.
- (iii) I understand that the completion of this Application does not constitute an offer of employment.
- (iv) I hereby authorise and give my consent to Appleby to obtain reference information from my past employers and any other persons I have listed for the purpose of assessment of my competence and suitability for the position applied for.

Signature _____ Date _____